Altmar Parish Williamstown Central Schools

639 County Route 22, P.O. Box 97, Parish, NY 13131

District Office

Phone: (315) 625-5251 Fax: (315) 625-7952 Website: www.apw.cnyric.org

BOARD LEADERSHIP REPORT

Committee: Long Range Planning

Date & Time: September 24, 2020

Member reporting: Shawn Clark

Anticipated BOE Date: October 8, 2020

Reports:

Members Present: Lorrie Burrows, Shawn Clark, Peter Clough, Lynn Rhone, Mark Mattison, David Starkey, David Poore, Nick Signorelli, Mike Frisina. Catherine Wolfe joined via Zoom.

- Responsibility & Charge of the committee was read by Shawn Clark
- Introductions were done around the room

-Mark Mattison was nominated and appointed as Chairperson of the committee

-Shawn Clark was nominated and appointed as notetaker for the meetings

-Nick Signorelli from Ashley McGraw asked about how the re-opening of school went. David Poore stated the physical plant is doing well. The staff are comfortable with the ventilation and access as well as the day to day maintenance. Hand sanitizer, PPE etc. Has been provided to all staff. Lynn Rhone stated everything is going smoothly and that David and his team have done an

Discussion:

excellent job with PPE etc. Next Catherine Wolfe from Ashley McGraw discussed educational goals. She spoke about aligning the goals with facility & use as a platform. Things that were discussed were 1. Technology as an effective tool. 2. 5 Year plan. 3. Strategic plan with educational goals and facilities in line with those goals. 4. How do we create better learning environments? 5. Evidence based decision making. 6. Identify needs by relevance and evidence base. Plan with that for building projects etc. 7. Begin the process by listening. Nick asked Catherine to have a timeline for a project and where we need to be when if we decide to do one. Lynn discussed the district is currently looking to build a strategic plan. Peter talked about thinking about what should drive the schedule. When do we have debt coming off that we should capitalize on for a project to make it so that revenue starts coming in at the right time. Discussion was held about a possible phased project, roofs/parking lot as an immediate project and phase 2 or 3 would pick up the educational needs. Dave Poore discussed that the strategic plan committee and the LRP should work together. Mark Mattison asked since we are so far out from a project should we start now? Strategic plan will hlep with that.

Recommendations:

Lorrie discussed building aid as a revenue stream. We need to fill in so that revenue is stable over the course of all the years. Discussion was had about COVID 19 and the reduction in aid. Nick discussed that it takes 6-9 months to figure out immediate needs. We discussed needing to do a project within 3 years to drive the revenue in 2025 or 2026. iscussion was also had around possible projects that could need to be done. Ideas like relocating the health services in the buildings to have outside entrances/exits. Peter talked about the camera project and the phone installation project from over the summer. The camera project is completed and the phones are just about completed with no punch list left per Lorrie. Discussion was also held about the internet issues at the school. Rob Fruend is working on it with the RIC.

Altmar Parish Williamstown Central Schools

639 County Route 22, P.O. Box 97, Parish, NY 13131

District Office

Phone: (315) 625-5251 Fax: (315) 625-7952 Website: www.apw.cnyric.org

BOARD LEADERSHIP REPORT

Committee: Long Range Planning

Date & Time: September 24, 2020

Member reporting: Shawn Clark

Anticipated BOE Date: October 8, 2020

Reports:
Discussion:
Recommendations:
LRP Committee recommends to the full board that they accept the contract/proposal from Ashley McGraw for the Building Condition Survey and the 5 year plan pending legal approval.